

## Clean Coasts Grant Scheme 2018 Terms and Conditions

There are many reasons why a Clean Coasts group might need financial support for projects/activities. A Clean Coasts grant may help get a project started; support a project which is already underway; and may help where finance is a concern. Please read carefully the Clean Coasts award conditions below.

### What grants are available?

We have a number of €500 grants available for Clean Coasts groups to apply for. We also have a number of beach cleaning kits or adopted beach signs to give to suitable groups. Please indicate in your application which you are applying for.

### What can you spend your Clean Coasts Grant on?

<b>Insurance</b>	Clean Coasts groups are covered under third part public liability insurance. If a group would prefer to seek further cover, you can apply for a grant towards this.
<b>Signage</b>	A group could apply for a sign below for their adopted beach.
<b>Administration</b>	Postage, stationary, telephone calls, internet usage, website maintenance etc
<b>Tools</b>	Litter-pickers, spades, saws, forks, rakes, wheelbarrows.
<b>Other Equipment</b>	Protective boots, rubber gloves, black bags, waterproofs, antiseptic hand-wipes, first aid kits.
<b>Individual Volunteer Expenses.</b>	Petrol, travel expenses (cost to and from practical and networking events), coffee, snacks for volunteers.
<b>Collective Volunteer Expenses</b>	Vehicle hire, insurance, membership of networking organisations.

<b>Awareness Raising</b>	Posters, competitions, venue hire, leaflet production, display materials.
<b>Project Expenses / Materials.</b>	Skip hire, native trees, shrub/bulbs, sand, stone, wood, benches, signs, and notice-boards.
<b>Ineligible Items:</b>	Please note expenses cannot be claimed for alcohol.

### Applying for a Grant:

1. Discuss with your Clean Coasts Coastal Programme Officer about your Clean Coast application proposal.
2. When item(s) identified for a Clean Coasts Grant, attain written quotations from suppliers/retailers/builders for what the grant will be used on.
3. Complete an application form and make sure you submit written quotations for what the grant will be used on.
4. Send application form and quotes to Clean Coasts, An Taisce by 16<sup>th</sup> March 2018.  
Send by post to: Clean Coasts Grants, Clean Coasts, An Taisce, 5a Swifts Alley, Francis St, Dublin 8; or email to: [cleancoasts@eeu.antaisce.org](mailto:cleancoasts@eeu.antaisce.org)

### Quotes:

Individual item €1-€300 requires one written quote.

Any item costing more than €300 requires three written quotations.

### Application deadline:

For 2018 Clean Coasts Grants, all applications must be submitted complete with all quotations by **Monday 16<sup>th</sup> March 2018**.

### Process of Clean Coast Grant applications:

1. Submit Clean Coasts Grant application to Clean Coasts programme - An Taisce, 5a Swifts Alley, Francis St, Dublin 8 / [cleancoasts@eeu.antaisce.org](mailto:cleancoasts@eeu.antaisce.org) -
2. Application submitted by deadline date will be submitted to Clean Coasts Grants Jury
3. Clean Coasts Grants Jury will decide on approved applications.
4. Clean Coasts staff will inform you whether your application was approved – you should be informed in the following two weeks after the application deadline.
5. Upon approved Clean Coasts Grant applications, grants will be paid into Clean Coasts group bank account as given in the application form
6. Feedback forms must be submitted by Clean Coasts group by 30<sup>st</sup> November 2018, detailing how the grant was spent (Feedback forms will be distribute to all Clean Coasts groups awarded a grant)

## General Conditions of Grant Awards

- 1) Only expenditure incurred solely for the purposes stated in Clean Coasts Group specification can be covered by the grant. Any grant paid in respect of expenditure which it is subsequently discovered was not specifically incurred for the purpose stipulated may be recovered by An Taisce.
- 2) Clean Coasts Groups are only permitted to submit one application per organisation.
- 3) All applications will be given due consideration and decisions will be based on the detail of information supplied on the application form.
- 4) Grant is payable only in respect of actual expenditure. Any overpayment may subsequently be recovered by the funders.
- 5) Grants will be paid in advance following, where appropriate. Claims will need to provide a breakdown of income and expenditure on the activities supported by the grant.
- 6) The grantee organisation must be a Clean Coasts Group.
- 7) Clean Coasts Groups must have a bank account for the grant to be payable to.
- 8) All applications received will be acknowledged by email.
- 9) An Taisce has no obligations to renew financial support after the term of this grant.
- 10) Receipts of any grant must be acknowledged by a representative of the Clean Coasts group
- 11) If your Clean Coasts Group ceases operation, then you should return any unspent amount to An Taisce within 3 months of activity ceasing.
- 12) Equipment shall be:
  - a) Used only for the approved purposes; and
  - b) Retained for the exclusive use of the Clean Coasts Group and not sub-hired or loaned to another party without An Taisce's approval.
- 13) Late Applications will not be accepted.
- 14) Closing dates for applications is Monday 16<sup>th</sup> March 2018 @ 17.00

An Taisce shall be entitled to withdraw its undertaking to pay grant, or where appropriate to require repayment of the whole, or such part thereof as may be specified, of the monies already paid. Acceptance by the Group of grant shall constitute an undertaking to make repayment accordingly. An Taisce also reserves the right to withhold grant at any time.