

ROLE: Education Unit Officer (Maternity Cover)

SALARY: €28,000 pro rata (6 month initial contract)

LOCATION: Wicklow/Wexford (home-working role)

CLOSING DATE: 12th August 2019

APPLY: Email to Sinead McCoy at: smccoy@eeu.antaisce.org
Application form available at cleancoasts.org

PURPOSE

The Environmental Education Unit (EEU) of An Taisce operates a number of highly successful national and international environmental education and management programmes such as Green-Schools, Blue Flag, National Spring Clean, Clean Coasts and Learning about Forests.

The EEU is now hiring **1 Full Time Education Officer** to work on the Clean Coasts Wicklow/Wexford area, the officer will be required to also work across other programmes as needs be.

The post is a maternity cover position for an initial period of 6 months, with a possibility of extension. The post will be 32.75 hours per week but a degree of flexibility of working hours around evenings and weekends will be expected.

TASKS AND RESPONSIBILITIES

- Communications with Clean Coasts groups in Wexford/Wicklow area
- Organisation of Clean Coasts events in Wexford/Wicklow area
- Report to Clean Coasts Manager on group activity
- Liaise with relevant Local Authorities and key stakeholders where appropriate
- Undertake any other such relevant duties as may from time to time arise and are considered appropriate.

SPECIFICATIONS & REQUIREMENTS

PERSON SPECIFICATION Attributes	Requirements
Qualifications and Attainments	
3rd Level Qualification in environmental studies/science/education/research	Essential
Experience	
A minimum of 2 years experience in a field relating to environmental education/ science/ education or sustainable development.	Desirable
Knowledge, Skills & Aptitudes	
Knowledge of Climate Science	Essential

Knowledge of Environmental Issues	Essential
Teaching/ Training/Experience	Essential
Knowledge of Sustainable Development	Essential
Excellent communications and interpersonal skills	Essential
Excellent administration skills	Essential
Excellent computer skills	Essential
Ability to manage a workload within tight deadlines	Essential
Ability to work with a wide range of stakeholders including schools, community groups, local authorities and other agencies.	Essential
Disposition	
Be a self-starter	Essential
Be dependable and flexible	Essential
Be prepared to travel as part of your work	Essential
Be committed to working as part of a team	Essential
Tact and diplomacy	Essential
Access to own transport with a clean driving license	Essential