



ROLE:	Clean Coasts Programme Manager
SALARY:	€50,000 - €55,000 PER ANNUM
REPORTING TO:	Education Unit Director
LENGTH OF CONTRACT:	Full time (subject to funding)
LOCATION:	Hybrid
APPLY TO:	kmulvey@eeu.antaisce.org

Closing date for receipt of applications is 5pm on 22nd January 2024
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An Taisce operates a number of highly successful environmental education projects and initiatives as part of its diverse portfolio. The Environmental Education Unit is the Irish national operator for all FEE programmes such as Green-Schools, Blue Flag and LEAF along with a variety of national initiatives like National Spring Clean and Clean Coasts.

This is an exciting opportunity to join the team as a manager of one of our most successful, innovative and diverse programmes with an established enthusiastic team.

Clean Coasts create a tangible improvement of Ireland's coastal environment by supporting over 2000 community groups to host beach clean-ups, empower volunteers, facilitating marine litter surveys and complete a range of environmental focused activities in their region. This role is responsible for ensuring the delivery of the Clean Coasts programme as well as delivery of events, initiatives and campaigns, including the following,

- Green Coast Award
- Love Your Coast Photography competition
- Clean Coasts Roadshow
- Clean Coasts Grants Scheme
- Corporate Volunteering
- Ocean Hero Award
- Think Before You Flush
- #2minutebeachclean



The Education Unit is now recruiting 1 Full Time Manager to oversee the implementation of this programme.

Key Skills Required:

1. Programme Management

- Oversee the delivery of the various programme campaigns and initiatives with relevant Clean Coasts staff.
- Manage the ongoing development of the programme.
- Oversee budgeting of the programme.
- Liaise with key stakeholders including programme partners, sponsors, Government departments.
- Lead a large multidisciplinary team who work across the programme.
- Undertake periodic reviews of the programme to ensure all aspects are being delivered within budget.
- Ensure the programme is properly represented in communications to stakeholders.
- Represent the programme nationally and internationally.

2. Team Leadership

- Lead, manage and motivate a large multi-disciplinary team in multiple geographic locations.
- Communicate progress, ensuring all team members take accountability for programme delivery.
- Create a culture of continuous improvement so that the programme is innovative and continues to be relevant.
- Support the team by facilitating meetings, communication and opportunities for development.

3. Human Resources

- Support the recruitment process for new staff.
- Manage the welcoming and onboarding of new staff to the team.
- Identify and provide opportunities for CPD training and professional development for staff.
- Liaise with fellow Programme Managers to identify opportunities for staff development and support.
- Conduct performance reviews and contribute to performance feedback for team members.

4. Reporting

- Work with Senior Clean Coasts staff to plan, propose and report programme outputs to key stakeholders.
- Provide information to key funders and partners as and when required.



Person Specification:	
A minimum of three years experience in delivery of behaviour change programmes/environmental education programmes.	Desirable
Relevant academic or professional qualification	Desirable
Knowledge and practical experience of programme development and delivery	Essential
Excellent time management and organization skills	Essential
Excellent communications and interpersonal skills	Essential
Enthusiasm and commitment to the subject area	Essential
Experience in team leadership	Essential
Excellent communications skills- tailoring communications to suit a mix of audiences	Essential
Experience of budgeting, financial oversight and governance	Essential
Experience working with Local Authorities and Government Departments	Essential

How to apply:

Please submit a current CV and letter of application outlining your key relevant skills, experience and aspirations for the role to:
kmulvey@eeu.antaisce.org by Monday 22nd January 2024