

## Clean Coasts Grant Scheme 2024 Terms and Conditions

As a valued member of our Clean Coasts group, I wanted to bring your attention to the terms and conditions regarding Clean Coasts grants. These guidelines are essential for understanding how financial support can be utilized for your projects and activities.

### What grants are available?

Clean Coasts groups can apply for grants up to €500.

What can you spend your Clean Coasts Grant on?

<b>Insurance:</b>	Clean Coasts groups are covered under third part public liability insurance. If a group would prefer to seek further cover, you can apply for a grant towards this.
<b>Signage:</b>	A group could apply for any necessary signage for their adopted beach. The design of the sign would be completed in collaboration with Clean Coasts and retain the Clean Coasts logo. Prior to the development of any signage, a discussion would need to be completed with the local authority about relevance, sign, design, placement, Clean Coasts staff can assist with this step.
<b>Administration:</b>	Postage, stationary, website maintenance
<b>Infrastructure:</b>	Benches, barbeque areas, showers, changing rooms
<b>Tools:</b>	Spades, saws, forks, rakes, wheelbarrows
<b>Other Equipment:</b>	Protective boots, rubber gloves, waterproofs, antiseptic hand-wipes and first aid kits.
<b>Collective Volunteer Expenses:</b>	Vehicle hire, insurance and membership of networking organisations.
<b>Awareness Raising</b>	Posters, competitions, venue hire, leaflet production and display materials.
<b>Project Expenses / Materials:</b>	Skip hire, native trees, shrubs/bulbs, sand, stone, wood, benches, signs and notice-boards.
<b>Ineligible Items:</b>	Please note personal expenses cannot be claimed.

## Applying for a Grant:

To ensure your application is processed smoothly, please consider the following steps:

1. **Consultation with Clean Coasts Coastal Programme Officer:** Before proceeding with your application, it's highly recommended to discuss your project proposal with your Clean Coasts Coastal Programme Officer. This step will help clarify any questions or concerns you may have and ensure that your application aligns with the goals of the Clean Coasts program.
2. **Application Submission:** You have two options for submitting your application:
  - a. Fill in the online form available on the Clean Coasts website.
  - b. Download the application form and submit it via email to [cleancoasts@eeu.antaisce.org](mailto:cleancoasts@eeu.antaisce.org).
3. **Submission Deadline:** Please note that all applications, along with accompanying quotes/pricing for identified items, must be submitted by **Friday, April 26th, 2024**. This deadline is crucial for the timely processing of applications.
4. **Quote Submission:** Ensure that you include quotes/pricing for identified items as part of your application. These quotes should be submitted along with your Subject: Important: Clean Coasts Grant Application Process

### **Here's a step-by-step guide to ensure a smooth application process:**

**Submission of Application:** Please submit your Clean Coasts Grant application via email to [cleancoasts@eeu.antaisce.org](mailto:cleancoasts@eeu.antaisce.org). Make sure to include all necessary documentation and details required for your application.

**Deadline for Submission:** Applications must be submitted by the specified deadline date. Please ensure your application reaches us on or before the deadline to be considered for evaluation.

**Evaluation by Clean Coasts Grants Jury:** Upon receiving all applications, the Clean Coasts Grants Jury will carefully review and evaluate each submission. Decisions regarding approved applications will be made by the jury.

**Notification of Application Status:** Clean Coasts staff will notify you of the status of your application within two weeks after the application closing deadline. You will be informed whether your application has been successful or not.

**Grant Disbursement:** Upon approval of Clean Coasts Grant applications, grants will be disbursed via cheque or bank transfer. Payments will be made out to a community group account. Please note that payments cannot be made into an individual volunteer account.

**Feedback Submission:** If your application is successful and you receive a Clean Coasts Grant, it is essential to submit feedback forms by 1st November 2024. These forms should detail how the grant was utilized by your Clean Coasts group. Feedback forms will be distributed to all Clean Coasts groups awarded a grant.

### General Conditions of Grant Awards

Based on the provided General Conditions of Grant Awards, here is a summarized version:

1. Expenditure must align with Clean Coasts group specifications; misuse may result in recovery of funds.
2. Groups must be active for at least 6 months to be eligible.
3. Only one application per organization is allowed.
4. Detailed applications will be considered.
5. Grants cover actual expenditure; overpayment may be recovered.
6. Grants are paid in advance, with claims requiring expenditure breakdowns.
7. Grantee organization must be a Clean Coasts group.
8. Groups must have a bank account for grant payment.
9. All applications receive acknowledgment via email.
10. No obligation for renewal of financial support.
11. Receipts must be acknowledged by a group representative.
12. Unspent funds must be returned if the group ceases operation within 3 months.
13. Equipment must be used for approved purposes and remain exclusive to the group.
14. Late applications will not be accepted.
15. Application deadline is 26th April 2024, 4pm.

Kindly ensure compliance with these conditions when applying for the Clean Coasts grant. Should you have any inquiries, please don't hesitate to contact us. Please be aware that An Taisce reserves the right to retract the grant offer or request repayment of all or part of the funds disbursed if the conditions are not met. By accepting the grant, the Clean Coasts group acknowledges the obligation to repay accordingly. An Taisce also retains the right to withhold the grant at its discretion.